



# NORRIDGE POLICE DEPARTMENT



## Employee Warning Notice

Name: David Drwal Star #: 36 Date: November 7, 2017

### TYPE OF VIOLATION

Attendance	Carelessness	Insubordination	Late Arrival/Early Quit
Failure to Follow Instructions	Rudeness Towards Citizens	Willful Damage to Equipment	Personal Business While on Duty
Unsatisfactory Work Performance	Violations of Policy/Procedure	Motor Vehicle Crash	<input checked="" type="checkbox"/> Missing a Court Date

Date of Violation: November 6, 2017 Time of Violation: 0900

### DESCRIPTION OF VIOLATION:

Officer Drwal missed a court date. The court date was the result of a subpoena. Officer Drwal did not contact the department or the State's Attorney for an excused absence in violation of Administrative General Order A-25 Court Appearance.

### OFFICER'S STATEMENT:

I agree with the above description  I disagree with the above description

My reason is:

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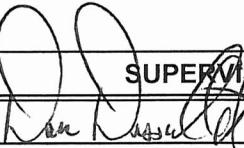
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Officer's Signature

36  
Star #

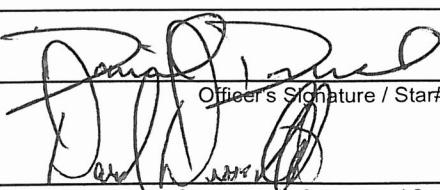
11/08/2017  
Date

ACTION TAKEN		DATE	SUPERVISOR NAME & STAR
X	Verbal Warning	11/07/17	 Officer's Signature
	Written Warning		
	Disciplinary Write-up		

### CONSEQUENCES IF VIOLATION OCCURS AGAIN:

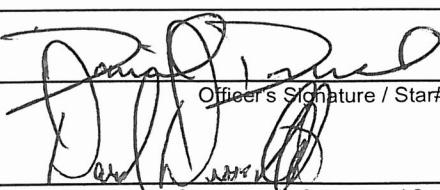
Per Department policy, a second violation within the next 12 months of the date of this violation will result in a Written Warning.

I have read and understand this warning;

  
Officer's Signature / Star#

11/8/17  
Date

Supervisor Issuing Warning:

  
Supervisor's Signature / Star #

11/8/17  
Date